Washington County Fair: July 31-August 4, 2019

IMPORTANT NOTICE - Please read in its entirety the 2019 Commercial & Food Vendor Manual included with this application. The manual outlines information and important terms and conditions governing the leasing of space.

NEATLY COMPLETE BOTH SIDES OF THIS FORM

Food Concession Application / Contract

Company Name _____

Contact _____

Street Address _____

City _____ State _____ Zip _____

Phone : _____ Cell: _____

E-mail address **Needed**: _____ Fax: _____

☐ **I was a Food Vendor at the 2018 Washington County Fair.**
A $50.00 deposit is required when returning this application to hold your location and will be deducted from your final fees.
☐ I would like the same location ☐ I would like a new location

☐ **I am applying to be a new Food Vendor—NO DEPOSIT REQUIRED**
Please include photos of your stand and any other information such as menu descriptions, prices, experiences.

Requirements: ☐ **Trailer or** ☐ **Tent or Stand**

Use this space to sketch trailer or stand. Include service windows, hitch, dimensions, etc.

Trailers: Is your hitch removable? (circle one) YES NO

Can you serve out of more than 1 side? (circle one) YES NO

Must you serve out of more than 1 side? (circle one) YES NO

Do you require Water Hook-up? (circle one) YES NO

Do you require special parking for a supply truck? (circle) _ YES ☐ $25 no/electric ☐ $50 w/electricity _ NO

Do you use a daily supply of ice? (circle one) YES NO If so, est. daily amt. _____

When measuring your Dimensions, include: Trailer Hitch, Awning Tops, Service Counters & Clearance for Doors to Open . These are NOT allowed to extend over your rented space.

Dimensions are: _____ ft. frontage length x _____ ft. deep

Concession Rates: $280.00 for 12' frontage x 15' depth; $22.00/additional ft. of space + user fee

User Fee: includes electrical and sanitation, is based on electricity consumption. All connections must meet the requirements of the Electrical Licensing and Inspections Unit of the Minnesota Department of Labor. Any wiring or special outlets needed by exhibitors will be at exhibitors expense.

120 Volt - 20 amp	$90.00
120 Volt - 30 amp	$100.00
240 Volt - up to 50 amp circuit	$120.00
240 Volt - 60 amp and above circuit	$150.00

Note: Amperage requirement in excess of those indicated and paid for on this application/contract, will result in an additional charge due and payable immediately to the Fair Office.

List Food & Beverages Requesting to be sold.

In an effort to offer fairgoers a variety, and to provide the most viable market for you, the vendor, we try not to repeat food offerings too much. You will be notified if any product needs to be deleted. **Items not listed will not be allowed.**

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Our carnival contract limits independent vendors from selling: cheese curds, cotton candy, corn dogs/pronto pups & mini donuts. Local non-profit org. are exempt.

FOR OFFICE USE ONLY

DEPOSIT REC'D _____

CHECK # _____

PMT REC'D _____

AMT $ _____

CHECK # _____

INSURANCE PURCHASED _____

CERT. OF INS. REC'D _____

ST-19 REC'D _____

CONFIRM. CARD SENT _____

LETTER _____

FINES TRANSFERRED TO 2018 _____

Insurance: Each vendor must carry $1,000,000 Liability Insurance. We require a "Certificate of Insurance" listing Washington County Fair as the Certificate Holder. If you do not have insurance, you must purchase it through the fair for $155.00. Deadline to purchase insurance is July 15, 2019.

Insurance Company Name _____ Policy Number _____

☐ Insurance Certificate (Circle one) Enclosed Will send by July 15th ☐ Purchasing Fair Insurance ($155.00)

MN Tax ID # _____ All exhibitors, whether non-profit or for-profit, MUST submit Minnesota Department of Revenue Form ST-19 (Operator Certificate of Compliance) with their space rental application. Please fill out enclosed form and return with contract/application.

Gate Admission: We are an **ALL-PAY GATE**. EVERYONE MUST PURCHASE A DAILY OR SEASON PASS TO ENTER THE FAIRGROUNDS.

PASSES **ARE NOT** INCLUDED IN VENDOR FEE. Please inform all workers, delivery drivers, etc. **Season Passes and Daily Tickets may be purchased in the Fair Office in Bldg. B on Mon. 7/29 and Tues. 7/30 or you can purchase Season Passes or Daily Tickets through the Fair Manager and must be picked up at the Fair Office on Mon. 7/29 and Tues. 7/30. NO SEASON PASSES WILL BE SOLD AT THE GATES.**

Prices are: Daily Admission: Adults $7, Children (6-15) $4 or Season Pass: Adults $18, Children (6-15) $6

Adult Season Pass - $16 Daily Adult - $6 Purchase with application through Fair Manager

Exhibiting Fees:

1. Food Vendor Space: 12' frontage x 15'depth (minimum) .....$ 280.00

2. Additional feet of space (_____) x $22/ft..... $_____

3. User Fee: ☐ 120 Volt - 20 amp $90.00
   ☐ 120 Volt - 30 amp $100.00
   ☐ 240 Volt - up to 50 amp circuit $120.00
   ☐ 240 Volt - 60 amp and above circuit $150.00..... $_____

4. Supply Truck Parking ($25 non-electric - $50 with electric) ... $_____

5. Purchase Liability Insurance ($155.00)..... $_____

6. Admission Passes - Adult Season _____ Adult Daily_____ $_____

TOTAL FEES .....$_____

No contracts are accepted until paid -in-full. No refunds after July 1, 2019.

RETURNING VENDORS: must return completed forms and deposit fee by March 1 and balance by May 1 to reclaim space.

NEW VENDORS: space is very limited. New vendors applying for space DO NOT need to send in payment for exhibiting fees. Do send in a photo of stand/trailer with this application. If you are accepted you will be notified by email and payment can be sent in then. If you are not accepted, vendor will be notified.

By signing this contract/application, I acknowledge I have received and read the 2019 Washington County Fair Commercial & Food Vendor Manual, and agree to abide by the policies set forth therein. Failure to abide by these rules and regulations may result in fines &/or forfeiture of future exhibiting rights.

Concessionaire Signature: _____ Date:_____

Please Mail:
- *** this application/contract — with both sides completed, signed & dated**
- *** $50.00 Deposit Only Returning Vendors (make check payable to: Washington County Fair)Balance due by May 1**
- *** Minnesota Department of Revenue ST-19 form**
- *** Certificate of Insurance of $1,000,000 liability (or pmt. to purchase Insurance through the Fair)**

Mail to: Dorie Ostertag, Fair Manager, **WASHINGTON COUNTY FAIR, 3393 Neal Ave. S., Afton, MN 55001**
651-436-6009 Phone/Fax; E-Mail: otag@aol.com